

## **Uniform Color Company**

### **Job Title: Quality Assurance Technician**

**Summary:** Primary focus is to ensure that all products shipped to the customer meet the specified requirements for color and physical testing. This position is actively involved in ensuring product quality by performing product inspections on the shop floor, interfacing with Production personnel to promote quality awareness, improvements, and verifying corrective action is documented when required. They support UCC philosophy and standards and are personally involved in continuous improvement.

#### **Essential Duties and Responsibilities:**

- Color evaluation of production and development color for release or rejection based on specified color approval method and customer specific tolerance.
- Visual inspection of color plaque for release or rejection.
- Perform product inspections in Production areas, documenting nonconformities found and confirming corrective action when complete.
- Perform and document ASTM testing as required by customer.
- Perform press out of material and inspection using microscope for investigation of contamination (specks).
- Document results of color evaluation and physical testing in appropriate systems and software.
- Compile customer required certification documentation for final product for shipment to customer.
- Distribution of quality documentation via Fed Ex/UPS, mail, fax, or email as required.
- Maintenance of UCC color history folders including generating and filing folders, auditing file storage for accuracy, and archiving files when required.
- Maintenance of concentrate retain storage and related records.
- Actively involved in continuous improvement.
- Problem solving and communication with appropriate departments to address color and quality issues.
- Completion of projects as assigned by Internal Quality Team Leader and Director of Quality.
- Other duties, as assigned
- Follow UCC Quality System approved work instructions and procedures and help improve these as needed.
- Responsible for successful facilitation of all company safety policies and procedures.
- Responsible for cleanliness of work area.
- Participate in company training seminars as offered.
- Attend company meetings as designated.

#### **Physical Requirements:**

- Ability to stand/walk up to 50% of the day.
- Ability to lift up to 50 lbs on any particular day.
- Ability to climb stairs multiple times on any particular day.

**Preferred Educational/Training/Knowledge:**

- Ability to work independently, take initiative, and exercise sound judgment
- Ability to problem solve and perform critical thinking
- Attention to detail and accuracy in work produced
- Strong organization and communication skills
- Minimum of two years college or experience as a Quality Technician or equivalent
- Experience with material testing and data analysis
- Color science knowledge preferred
- CQT accreditation through ASQ is a plus
- Computer proficiency, Syteline, Microsoft Office, Lotus Notes preferred
- Completion of High School or GED is required.
- Must pass math test and color test.

**Contact Information:**

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*Office Hours M, T, W, F 8am-5pm, TH 6:30am-3:30pm*